

# **RECREATION ROAD INFANT SCHOOL**

**Recreation Road, Norwich, NR2 3PA** 

Telephone: 01603 457120 • Email: rrisoffice@heighamcf.org •

Head of School: Denise Mattock + Executive Head: Michael Bunting + Assistant Head Teachers: Susanna Manrique and

**Sheree Brock** 

Creative, Caring, Collaborative, Resilient, Reflective, Problem-Solver

## September 2024 Newsletter

### Welcome Back

Welcome back everyone. It has been lovely to see the children settle into the school routines, exploring their new environments and making new friends.

## Communication between home and school



Communication between home and school is really important, to ensure that we are working together for your children. We use the following communication methods:

Office Email / Telephone (above): To report an absence, arrange a meeting, send an urgent message to a member of staff, etc. These are usually picked up during office hours.

**Class Email**: Non-urgent messages to class staff. These will be picked up within three working days.

Head of School Email (RRISHead@heighamcf.org) – For concerns or worries that cannot be resolved by class teams or that are about a staff member.

Speak directly to us: On the gates or at the classroom doors at drop off or pick up.

We also share information in a number of ways. Look out for our regular newsletters, Facebook posts and information on our website. If you have any issues accessing these, please let us know.

#### **Diary Dates** Open events for children starting in Wednesday 9<sup>th</sup> October – PTA AGM @ 6.15pm All welcome. Sept 2025 Thursday 10<sup>th</sup> October – World Mental Health Day. Friday 18<sup>th</sup> October – Wear Red Day (more details to follow). Open Day – Weds 16<sup>th</sup> October (Call Wednesday 23<sup>rd</sup> October – Individual School photos. office to book a tour) Thursday 24<sup>th</sup> October – Break for half term. **IMPORTANT – School is closed on Friday 25<sup>th</sup> October.** Open Evening - Weds 16<sup>th</sup> October Monday 4<sup>th</sup> November – children return to school. @ 6.30pm (No booking needed)

To help you to plan ahead, you can access our full calendar on the home page of our website: https://www.recreationroad.com/

#### Mornings

- 8.45am Gates opened
- 8.50am Classroom doors opened
- 8.50 9am Children settle in classroom
- 9am Classroom doors and gates closed.
- 9 9.05am Gates open for exit only.

If arriving after 9am please sign in at the office. This minimises disruption to learning in classes, which begins at 9am.

## **School Times**



## Afternoons

2.50pm – Gates opened 3pm – Classroom doors opened 3.10 – Gate closed Owls gate is left open for Sunflower Club so you can exit this way if needed.

Twyzle Towers must not be used after school for health and safety reasons.



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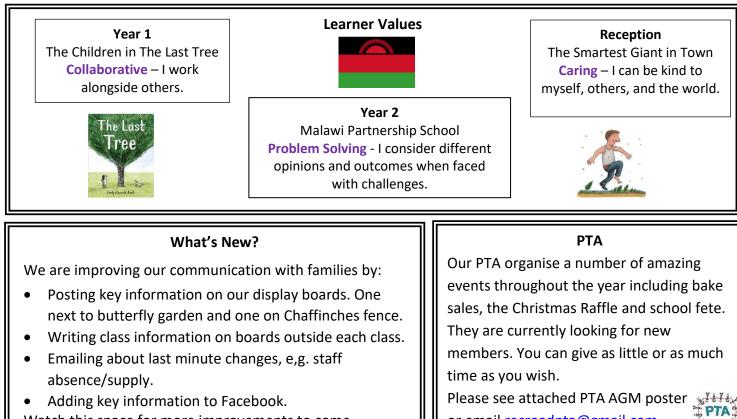


## **Reminders and Thanks**

- Thank you to adults, pupils and siblings for remembering to push bikes and scooters when on the school site. There are lots of toddlers and disabled or older family members on site at pick up and drop off and this really helps to keep our whole school community safe.
- Please be aware that we are a **mobile free site**. This is a safeguarding requirement that we are all required to follow.
- The school car park and Sports Centre car park are for Parkside and Recreation Road staff parking only. Please use on road parking at drop off and pick up or where possible walk, scoot or cycle to school. Thank you for your help with this.
- Please be aware that we have a number of allergies in school. These are pineapple, prawns, shellfish, flax seed, sesame and nuts. Please do not provide these in packed lunches.
- Please remember to send your child into school wearing appropriate clothing for PE on their PE days.

## Safeguarding

Attendance is incredibly important for all children to ensure that they do not miss out on important social and educational opportunities. Here is a great link on simple ways to help to keep your child healthy. https://ukhsa.blog.gov.uk/2024/09/04/a-parents-guide-to-keeping-kids-healthy-this-school-year-2/



Watch this space for more improvements to come.

or email recroadpta@gmail.com



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